



Monkfield Medical Practice

Patient Participation Group Meeting

Tuesday 16th December 2025

Present: Sign in sheet

Apologies:

Fran Panrucker

Carolina Dragica Bezmalinovic

Hannah Crisford

Chair: Dr Modi

Note Taker: Dr Modi

Agenda

1. Actions from previous meeting: all closed
2. Practice Updates – Clinical/administrative
 - a. We discussed staff leaving (care navigator and a GP)
 - b. Staff joining - from maternity, recruitment planned for a GP, and 3 care navigators.
 - c. We discussed the GP contract, new requirements and how we are meeting this to include online access with urgent requests from 0800-1630, and non urgent requests from 1630-1830.
 - d. We discussed covid vaccines being used and several flu vaccines for <65 being unused. We discussed an informal spreading of word and noted the young population of cambourne, which should also be represented at the PPG. Members will try and recruit.
2. Patient survey - 3 key questions for a more in detail survey were agreed. We discussed that we would try to sample across age and gender, contact using preferred method, sample in proportion to age structure of the practice population and if there was particular dissatisfaction in a group, to sample more from them next time.
3. Research expansion updates were provided including about the team, the PCN approach to research and commercial studies as well as the benefits of research on staff and patient welfare.
4. We discussed plans for expansion, to start planning for internal space and a portacabin, followed by possible small extension if allowed by ICB and funds available.
5. We discussed that we did not have admin staff to operate a waiting list, that we were very happy for hospitals to prescribe their meds **ACTION** for Dr Modi to write to the

specialist for this particular patient), and that we would keep reminding care navigators to acknowledge online requests.

6. Next meeting :10th March 2026 1745